



# Shipping Document Checklist

**COMMERCIAL  
INVOICE**

**PACKING LIST**

**PACKING  
DECLARATION**

**CERTIFICATE OF  
ORIGIN**

**ASBESTOS  
DECLARATION**

**FUMIGATION  
CERTIFICATE**

# Commercial Invoice

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Evidences the import sales transaction. This crucial document will include:

- Seller details
- Buyer details
- Date
- Trade terms
- Invoice number
- Currency
- Commercial value
- Payment terms
- Product description

Read more [here](#).

# Packing List

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Details full contents of cargo. Line item totals should match the commercial invoice. The document will include:

- Product description
- Type of packages
- Contents of each package
- Package markings
- Dimensions of each package
- Net Weight of each package
- Gross Weight of each package

Read more [here](#).

# Packing Declaration

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Required for all sea freight shipments coming into Australia, this document declares the type of packing material used in the goods.

- A standard form document can be found on the Department of Agriculture website and applies to single LCL and FCL shipments.
- An annual packing declaration can be completed by a supplier and will last 12 months.

Read more [here](#).

# Certificate of Origin

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Evidences the country where goods were grown, produced or manufactured. The document is prepared by the relevant state authority. Should the country of import or export have a free trade agreement with Australia, duty charges may be avoided.

## List of FTA agreement countries

- New Zealand
- Singapore
- Thailand
- USA
- ASEAN countries
- Peru
- Hong Kong
- Chile
- China
- Japan
- Korea
- Malaysia
- Indonesia

Read more [here](#).

# Asbestos Declaration

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Importers and exporters must ensure that their supply chains are asbestos free by conducting appropriate due diligence. Once satisfied an authorised representative must sign and declare products contain “NO ASBESTOS”.

This is only applicable if your product is at risk of containing asbestos.

Read more [here](#).

# Fumigation Certificate

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Declares that all wooden packaging used in sea freight shipping has been fumigated. This document is to include:

- Purpose of treatment
- Temperature range used
- Chemicals used and their concentration

Read more [here](#).